



CCBC LIBRARY

Searching B-VR-PAC – the LIBRARY online catalog

B-VR-PAC is the joint catalog for CCBC and for all Beaver County Library System libraries. Use it to search for **books, videos, DVDs, books on tape or on CD, and periodical titles.**

**e-book and audiobook titles accessible through the Overdrive database are not included in B-VR-PAC.*

To find books on a topic:

1. Go to <http://www.ccbc.edu/library/> the CCBC Library web page.
2. Click on “**Library Catalog**”, and at the next page, “**Enter B-VR-PAC**”.

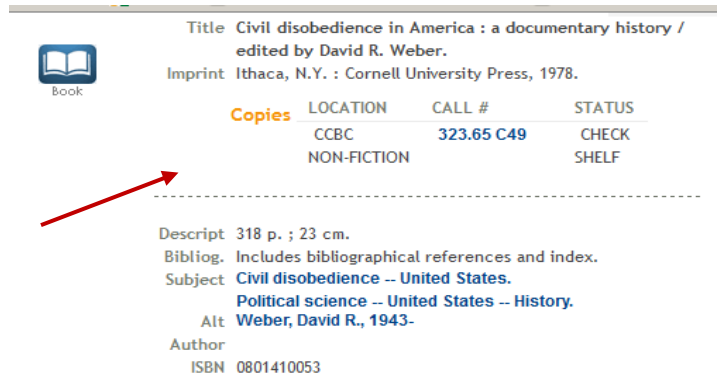
3. From the drop-down menu, select “**Subject.**”
4. Enter your search terms and click “**Submit.**” Use the “**View Entire Collection**” arrow to select “**CCBC**” if you want to limit your search to books from our collection. Keep in mind that you may request that books from another Beaver County library to be sent to you at CCBC. (see directions below.)



5. Click the “Submit” button.
6. Peruse the list of subjects and click the ones that are most relevant to your topic. There may be several items under each subject heading. (If you get no results, try a **keyword** search instead). Check the boxes before all subject headings that are relevant and then click the **Extended Display** link.



7. Click the **title** link to access the full record of the item and check availability.
8. Note the title, author or editor, place and date of publication and



name of publisher for the “Works Cited” page.

- Note the status of the item: “Check Shelf” means the item is available to be checked out. Then note item **location** and copy the entire **call number** to be able to locate the book on the shelf.
- If you cannot find it, ask library staff for help.

To find books about a person (author, historical figure)

- Click the **New Search** link.
- From the drop-down menu, select “**Subject.**”
- Enter the person’s **last name, comma, first name**. e.g., King, Stephen.

Extended Display Limit/Sort Search Search as Words

SUBJECT King, Stephen CCBC System Sorted Sort

Search

Limit search to available items

Add Marked to Bag Add All On Page Add Marked to My Lists

Num	Mark	SUBJECTS (1-3 of 3)	Year	Entries
1	<input type="checkbox"/>	King Stephen 1947 : Beahm, George W.	c1991	1
2	<input type="checkbox"/>	King Stephen 1947 Criticism And Interpretation		8
3	<input type="checkbox"/>	King Stephen 1947 Interviews : King, Stephen,	1992	1

Add Marked to Bag Add All On Page Add Marked to My Lists

Resources
More Information

- Click the most specific subject heading.
** If you are searching for critical analysis, select the “Criticism and Interpretation” subject heading link.*
- Click on a relevant title and write down the call number of the book. If the status area indicates “Check Shelf”, the item should be available for checkout.

To find books written by a certain author:

- Click the **New Search** link.
- From the drop-down menu, select “**Author.**”
- Enter the person’s **last name, comma, first name**. e.g., Morrison, Toni and press **Enter**. On the next page, a list of titles will appear. If not, check if you have the correct spelling.

To find out if the Library subscribes to a certain periodical:

- Click the **New Search** link to go back to the main screen.
- Select “**Title.**”
- Enter the journal title in the search box and press Enter. Omit initial articles (The, A, An).
- Click the title that is an exact match.
- To find out which dates and volumes are available (“holdings” information), look at the “**Library has**” line on the record.

To request an item from another Beaver County library:

- From the results list page, click the “**Request**” link located below the item title.
- At the next screen, enter your name and the 14-digit library card barcode number. Click the **Submit** button.

The Civil War : the first year told by those who lived it

New York : Library of America ; [S.l.] : distributed in the United States by Penguin Group, c2011. c2011

Request

Copies	LOCATION	CALL #	STATUS
	BEAVER NON-FICTION	973.7 Civil	CHECK SHELF
	MIDLAND NON-FICTION	973.7 Simpson	CHECK SHELF

- At the next screen, use the drop-down menu to select a Pickup Location: the library where you want the item to be sent. You may also establish a deadline for delivery of the item, although that is optional. Then, click the Submit button.

Request Verification

You are logged in as Mandel, Leila

Requesting *The Civil War : the first year told by those who lived it / edited by Brooks D. Simpson, Stephen W. S*

Pickup Location

Cancel if not filled by:

Date
 Month Day Year

- A confirmation will appear on the next screen.

 Start Over
  Regular Display

Your Request

Your request for **The Civil War : the first year told by those who lived it / edited by Brooks D. Simpson, Stephen W. S** was successful.

You will be able to pick up this material at CCBC when it is ready.

Items not available through the Beaver County Library System may be requested using our electronic interlibrary loan service. The request form can be found on the Library's home page.

To save and print a list of items:

- From the Results page, check the box next to each title of interest.

[Modify Search](#)

KEYWORD

Limit search to available items

Limited to: Material Type "BOOK" 4 results found. Sorted by relevance | [date](#) | [title](#)

KEYWORDS (1-4 of 4)

Very relevant titles entries 1-4

1 [Book Cover](#) [Visions of Poe : a selection of Edgar Allan Poe's stories and poems](#)
 Poe, Edgar Allan, 1809-1849.
 New York : Knopf : Distributed by Random House, 1988. 1988
[Request](#)

Copies	LOCATION	CALL #	STATUS
	CCBC	818.309 P75	CHECK
	NON-FICTION		SHELF

2 [Book Cover](#) [The Oxford book of children's verse in America](#)
 New York : Oxford University Press, 1985. 1985
[Request](#)

Resources

Click "**Add Marked to Bag**" link to see the list of saved records.

2. At the next page, click the “View Bag” link.



3. The “Saved Records” screen will open. Mark all the titles you wish to include on your list or click the “Save All” button.

Export Saved
 Request Saved
 Add to My Lists
 Back
 Empty Bag

Your List of Saved Records

Num	Mark	TITLES (1-25 of 25)	Media	Year
1	<input checked="" type="checkbox"/>	Poems. : Poe, Edgar Allan,	Book	1977
2	<input checked="" type="checkbox"/>	Essential pleasures : a new anthology of poems to read aloud edited by Robert Pinsky.	Book	c2009
3	<input checked="" type="checkbox"/>	Nevermore : a photobiography of Edgar Allan Poe Karen E. Lange. : Lange, Karen E.	Book	2009

4. Click the “Export Saved” link.
5. Under “Format of List”, select “Brief Display”.
6. Select “E-Mail” and enter your e-mail address to send the list via electronic mail; or select “Screen” and click the “Submit” button to view the list in html format on the screen. Select “Local Disk” to open your list as a text file in Notebook.

```

export.txt - Notepad
File Edit Format View Help
Record 1 of 25
AUTHOR Poe, Edgar Allan, 1809-1849.
TITLE Poems.
TITLE Collected poems, essays on poetry / Edgar Allan Poe ; illustrated
        by Alan E. Cober.
IMPRINT Franklin Center, Pa. : Franklin Library, 1977.
CALL # Fic Poe.

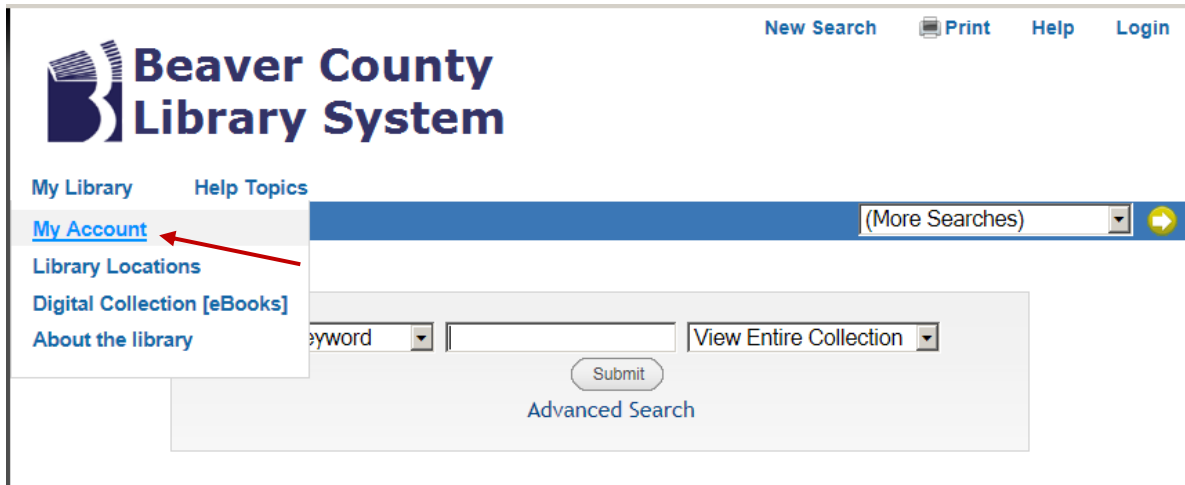
Record 2 of 25
TITLE Essential pleasures : a new anthology of poems to read aloud /
        edited by Robert Pinsky.
IMPRINT New York : W.W. Norton & Co., c2009.
CALL # 808.81 E78.

Record 3 of 25
AUTHOR Lange, Karen E.
TITLE Nevermore : a photobiography of Edgar Allan Poe / Karen E. Lange.
IMPRINT Washington, D.C. : National Geographic, 2009.
CALL # J 92 Poe.
  
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7. You may print the text file as is or copy and paste it into Microsoft Word to reformat it.

To renew borrowed materials online

1. At the Basic Search screen, click “My Library”, then “My Account”.



2. Enter your name and your library card barcode number.
3. At the next screen, click the “items currently checked out” link.
4. Check the box next to each item you wish to renew and click the “Renew Marked” button; or, click the “Renew All” button.
5. At the next page, confirm your request. Click the “Yes” button. Please note that electronic renewals can only be done once.

If you still have questions, do not hesitate to see the librarian, call 724-480-3427 or e-mail refdesk@ccbc.edu.