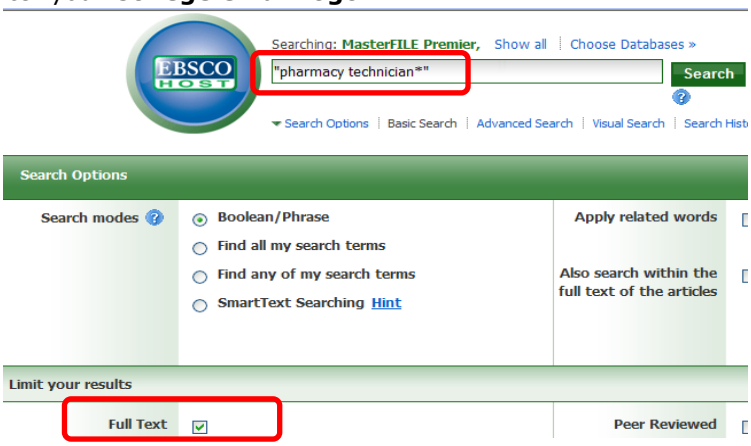
CCBC LIBRARY
Locating periodical articles on your career

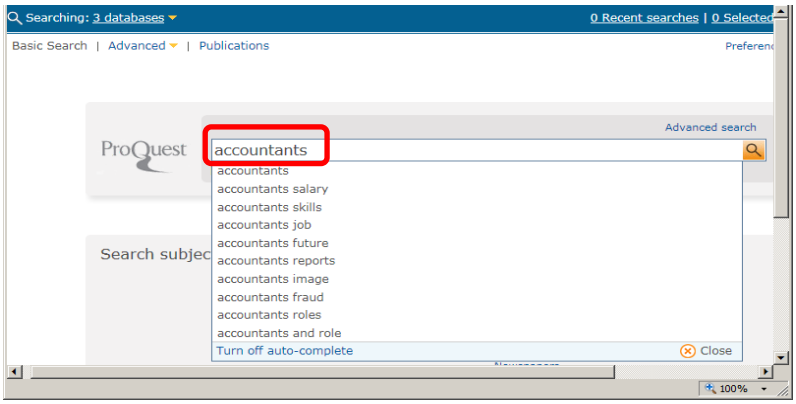
Using *EBSCOHOST* databases

1. From the Library web page <***http://www.ccbc.edu/lib/***>, click on "Databases".
2. Click THE "Connect to EbscoHOST". Enter your **College email logon**.
3. Click on "**EBSCOhost Web**".
4. Check the boxes for "MasterFILE Premier" and "Newspaper Source", which contain articles on all topics, and click "Continue".
5. At the Basic Search screen, enter a **job title** (**not** the title of your major).
6. Limit results by checking the "**Full text**" box.
7. Click the "Search" button.
8. At the "Results screen", click on the title of each article to see the full record and abstract.



USING *PROQUEST*

1. From the "Databases" page, click the "Connect to ProQuest". Enter your CCBC email username and password if requested.
2. At the Basic Search screen, **enter your career term in the plural.** A list of suggestions will appear under the search box; clicking on one will bring up articles on that topic.
3. Limit results to full articles by checking the "Full text documents only" box.
4. To read articles, click the article title link.
5. If results are not satisfactory, try one of the "Suggested topics" listed on the top of the page.
6. To print or see the citation for the article, use the links on the blue toolbar above the title.



USING *GOOGLE*

If you are unable to find good articles through a research database, you may try the following search in Google: enter your career title (in quotes if more than one word) and add "and news". Please make sure that the article you select is at least 2 pages long and is from a **credible source.**

If you have questions, do not hesitate to ask the librarian for assistance!

Leila Mandel
(724) 480-3427

refdesk@ccbc.edu
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