

Achieving the Dream

Minutes 11/10/2015

Achieving the Dream Meeting

November 10, 2015

1:00 – 2:00 pm in CEC202

Attendees: Janet Davidson, Melissa Denardo, Jessica Diehl, Mark Dietrick, John Goberish, Hope Gossard, Angela Hamilton, Brian Hayden, John Higgs, Sarajane Hill, Beth Jansto, Jan Kaminski, Doug Lauffer, Walter Lukhaup, Cynthia Marshall, Sandy May, Sandy Melnikof, Aaron Meyerl, Shelly Moore, Don Sedlacek, Mary Jo Slater, Vicki Suehr, Lauren Susan, Leslie Tennant, Katie Thomas

The meeting was co-chaired by Jessica Diehl and Jan Kaminski.

A review of the letter from Achieving the Dream President was highlighted by Jan Kaminski. The AtD president would like the committee to do job descriptions with a list of responsibilities. A flow chart was introduced to the committee to review. The core team and the data team are combined into one individual team. There may be a time when they will need to be split into two teams.

Also, AtD would like to see agendas and minutes on our web page. The committee will have agendas and minutes posted on the web under the page for Institutional Effectiveness.

Quarterly, the committee will address an issue of student success in President Reber's monthly forum.

We need to do an inventory of all initiatives for CCBC success and prioritize the list.

A discussion ensued in regards to how we can impact the most students. Mary F. suggested an Orientation initiative for New Student Orientation. Orientation previously has been done on paper and now will be done electronically. Shelly would like to have students aware of our technology during orientation. Doug thought a list of potential graduates would be helpful to the faculty. Brian will work on the list. He also informed the committee that we should focus on one to two initiatives that can be done well and to focus on a specific measure.

Angela mentioned getting information from the FAST Academy to expand on their information. Beth suggested we look into expanding the hours of the Learning Lab and the Library. Cynthia agreed, especially trying to accommodate students during the last three weeks of the semester.

Doug informed the committee that the Professional Development Day was a huge success and that faculty are understanding more about AtD. The faculty comments will be emailed to the committee. Doug suggested that we not use abbreviations for certain items. Student Success

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listed in the subject of the email will catch more faculty attention. We need to make the campus more aware of AtD.

Sandy May mentioned meeting with Don Sedlacek and the Criminal Justice students. Don could answer Criminal Justice questions and Sandy May could talk to students about FERPA, etc.

The Communications team led by Anitre Bell and Aaron will include Leslie Tennant and Sandy Melnikof. They will help to get the word out and help us to be transparent in our actions and outcomes – updating AtD area of IEC web.

Jan mentioned that we would be permitted to change the name of Achieving the Dream, but the committee decided to keep the name.

There was discussion of inviting students to participate in our meetings.

The committee, along with Mary's suggestion, would like to have a faculty chair for our committee. Jan will check with the faculty member who has volunteered to be sure this is acceptable. In the future, we will check about nominating a faculty chair.

Starting in January 2016, we will be meeting the third Tuesday of each month.

Meeting adjourned at 1:45 pm

(Next meeting will be on Tuesday, December 8th at 1:00 PM in 2406)